

St. Edward Preschool Subsidy Request Form
Subsidy Agreement Between Active Parishioners and Parish
Submit with the Preschool Application for Admission or Re-enrollment Application.

It is a policy that we must request full tuition payment at the time of registration (May 20th) by one of the two payment options listed below. Parishioners will complete this Subsidy Request form, which will be submitted to the parish office to determine eligibility. Notification of subsidy will be provided to parents as soon as possible. "Prior to enrolling a child in school (St. Edward Preschool) parents must obtain a written agreement regarding subsidy from the parish." (Diocesan Policy 3240)

St. Edward's Parish families who are active as defined below, may receive the parish-subsidized rate of tuition. Non-active Catholic families, Catholics from outside St. Edward Parish and families of other faiths pay the full cost per pupil. Parishioner rate is available to families who qualify for the parish subsidy.

Active member is defined by:

- ◆ *Recognize the importance, and accept the responsibility of providing for your children active witness in living the Catholic faith and*
- ◆ *Attend Holy Mass (Sat/Sunday) with your child(ren) regularly and*
- ◆ *Be actively involved in one of our many parish activities and ministries and*
- ◆ *Make your home a haven of family prayer, praying together regularly for your needs and those of the parish and*
- ◆ *Regularly and faithfully support the Parish financially by using contribution envelopes or EFT. (Note: If the parish does not have record of your contributions, the subsidy cannot be applied.)*

St. Edward Preschool Classes & Tuition

Age Groups	Full Tuition	Subsidy Amount	Remaining Tuition
3/4 year olds (2 days a week 9-11:30AM)	\$1175	\$215	(\$960)
3/4 year olds (3 days a week 9-11:30AM)	\$1642	\$292	(\$1350)
4/5 year olds (3 days a week 8:55-11:55 AM)	\$1833	\$293	(\$1540)
4/5 year olds (4 days a week 12:15-3:15 PM)	\$2690	\$400	(\$2290)
4/5 year olds (5 days a week 12:15-3:15 PM)*	\$3210	\$500	(\$2710)

*(Friday classes run from 12:15-2:45 PM)

I am requesting the subsidized rate of tuition for my preschool child. I understand that I am obligated to pay the full tuition until I receive notification of the approved subsidy.

Child's Name: _____

Parent's Name: _____ Date: _____

You will be notified regarding your subsidy request within the next few weeks.

_____ Approval for subsidy _____ Subsidy denied.

Pastor's Signature: _____ Date: _____

TUITION PAYMENT OPTIONS:

- Full payment by May 21st to receive a 5% discount with a check, cash or through Electronic Fund Transfer (EFT) checking or credit card.
- 10 monthly installments (equal to one tenth of the annual tuition minus deposit) through Electronic Fund Transfer (EFT) checking or credit card to be drawn upon August 5th for the initial installment with 9 consecutive monthly payments on the 5th of the month thereafter through May 2013.

A discount of 5% is given for each additional child. There will be no tuition adjustments made for calamity days as the weather is out of our control. We will make every effort to make up days if more than 5 days are missed due to weather or other emergencies.

We expect that your child will attend the entire school year. Please provide two weeks written notice to the preschool director prior to withdrawing your child from the program. Refunds will be at the discretion of the administration depending upon time of year and ability to find a child to fill the slot. Our budget to operate a quality program is based upon full enrollment.